INFORMATION CLAUSE

According to General Regulation on Personal Data Protection (GDPR) as of April 27, 2016 hereinafter referred to as RODO, we would like to inform you what follows:

1) The Administrator of your personal data is the University of Gdańsk with its registered office in Gdańsk, at Jana Bażyńskiego 8 Street.

2) The Administrator has appointed the Inspector of Personal Data Protection, whom you may contact through the telephone number: (58) 523 31 30 or via the following email address: iod@ug.edu.pl. You may contact the Inspector in case of any problems concerning the processing of your personal data as well as using the rights concerning the processing of your personal data.

3)The University of Gdańsk will be processing the following data:

(a) first name, family name, ID (PESEL) or passport number,

(b) mailing address,

(c) email address,

(d) information concerning the university, faculty, department, year of studying, student's, PHD student's or graduate student's ID number,

(e) individual identification number in the IC system,

(f) information concerning the items borrowed from the Library,

(g) information concerning the rate of fees resulting from the Library Regulations,

(h) bank account number,

(i) decision concerning the level of disability, in case of one's using the privileges applying to disabled persons.

4) Your personal data will be processed with the following cases:

(a) in order for the Library to make its printed and electronic collections available,

(b) in order to identify, pursue and defend possible claims,

(c) in order to grant disabled persons who want to join the Library requested privileges.

5) The legal basis for processing your personal data is:

(a) for the aim stated in point 4, letter A — Article 6, point 1, letter C of RODO Regulations (processing is necessary for fulfilling the Administrator's legal obligation, resulting particularly from Article 49, Act 2, issues on August 30, 2018 - Act of Higher Education and Science);

(b) For the aim stated in point 4, letter B, — Article 6, point 1, letter F of RODO Regulations (processing is necessary for aims resulting from legally justified aims, realized by the Administrator);

(c) for the aim stated in point 4, letter C — Article 9, point 2, letter A of the RODO Regulations (a client's consent on having their personal data processed).

6) Provision of your personal data is voluntary, but necessary to fulfill the aims stated in point 4. Failing to do so, will result in the impossibility to fulfill the service mentioned in point 4, letter A and to be given privileges stated in point 4, letter C.

7) Your personal data will be processed on the behalf of the Administrator of your personal data exclusively by the working staff only for the purposes mentioned in point 4;

8) Your personal data will be stored for the period of maintaining your library account as stated in ”Regulations of access to the collections of the Library of the University of Gdańsk”, with maintaining the period necessary for potential identifying, pursuing or defending your claims;

9) Your personal data will not be made available for an external entity, with the exception of the cases laid down in a legal provision;

10) On the principles stated in GDPR regulations, you are entitled to:

(a) request that the Administrator grant you an access to your personal data,

(b) request that the Administrator correct the data if inconsistent with the state of the art,

(c) request that the Administrator remove, limit the data processing o or transferring the data — in the cases laid down in legal provision,

(d) raise objections against your data processing,

(e) bring an action before the competent supervisor authority — President of Protection of Per-sonal Data Office — if you regard your data processing as infringing the regulation on personal data protection (GDPR).

(f) if the data processing takes place under your consent, you have the right to withdraw your consent at any time, without it resulting in infringing the compliance with the processing regulations, having been made before the withdrawal.

_____ _____

(date) (legible signature)