Order no. 2/2024 of the Director of the UG Library dated March 27, 2024
regarding the detailed rights of readers to borrow collections and use other services of the UG Library

	Reader's category	**Maximum number of loan items**	**Regular/short-term loans period*** **	**Maximum period of all extensions**	**Access to electronic resources**	**Ordering of publications from other libraries via the Interlibrary Loan Service**	**Loan of Individual Study Room period**
1.	The University of Gdańsk staff (academic staff, the Library staff, the University administrative staff), the University professors emeritus*	30	180 days/7 days	60 months (the time of each extension period is 180 days)	from computers in/out the University of Gdańsk network	Yes	a maximum of 30 days (academic staff and professors emeritus* only)
2.	PhD students and students of the University of Gdańsk	20	30 days/3days NW**(120 days/5 days)	90 days (the time of each extension period is 30 days) NW** (60 days)	from computers in/out the University of Gdańsk network	Yes	a maximum of 14 days (PhD students)/ 1 day (students)
4.	FarU readers (employees, PhD students and students of Gdańsk University of Technology and Medical University of Gdańsk)	15, of which 5 short-term loans***	30 days/3 days	60 days (the time of each extension period is 30 days)	from computers in the University of Gdańsk network only	n/a	n/a
5.	Other readers (employees, PhD students and students of public higher education institutions that are members of Pomeranian Voivodeship Academic Library Group, PhD students from outside the University of Gdańsk with their supervisor's guarantee, PhD fellows, retired UG employees, secondary school pupils, students of the Gdańsk University of the Third Age, other persons upon payment of a deposit in accordance with the Price List	5 (no short-term loans***)	30 days/not applicable	30 days	from computers in the University of Gdańsk network only	PhD students from outside the University of Gdańsk with their supervisor's guarantee only	n/a

* only after obtaining the status of professor emeritus on the basis of the University Rector's decision
** students and PhD students with disabilities
*** the reading room book collection is not subject to extensions

Director of the Library of the University of Gdańsk
Roman Tabisz